

## Off-Campus Housing Request Form

Students seeking permission for off-campus residency must meet the following criteria:

- Twenty-one years of age prior to the beginning of the semester in which they are seeking permission or be entering their Senior year.
- Cumulative GPA of at least 2.0 (including transferred credits from other institutions).
- Good standing with the Deans' office.

Please email the following along with this form to the Student Life Office at [studentlifeoffice@tbc.edu](mailto:studentlifeoffice@tbc.edu):

- **Student Email:** A brief synopsis of your off-campus arrangements concerning housing location (provide address), your financial capability, assurance of reliable transportation, and any other pertinent information to assure your safety and well-being.
- **Parent/Guardian Email:** Written permission from parent(s) and/or legal guardian providing consent to the off-campus living arrangements.

### Other Important Items:

- The Dean's Office reserves the right to either grant or deny final approval for off-campus requests.
- Applicants are to be advised that occasional unannounced visits from an appropriate Dean or other college official may be conducted in order to promote proper accountability.
- Students moving into/back into their family's home or getting married must still submit the Off-Campus Housing Request Form; however, approval will be granted according to the Student Handbook.

Applicant's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

By signing below, the applicant agrees to abide by the Standard of Conduct of Trinity Baptist College and agrees to hold Trinity Baptist College harmless in relation to any unforeseen circumstance, personal injury or harm which may occur while residing off campus.

Applicant's Signature X \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only:

Age: \_\_\_\_\_ GPA \_\_\_\_\_

Parental Permission:  Yes  No

Housing Details Received:  Yes  No

Dean's Office:  Approved  Unapproved

Dean's Initials: \_\_\_\_\_ Dean's Name: \_\_\_\_\_